



St. Edmund's Church of England Primary School
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Dear Parents/Carers

9th March 2026

I am writing to inform you of staffing changes that will be happening over the next couple of weeks.

First of all, we will be wishing Mrs Craddock well as she leaves us at the end of term to start the beginning of her retirement. Mrs Craddock has been a teaching assistant at the school for over 24 years and has played an important role in the teaching of so many children. In her years of service and dedication to the school, she has been a valued member of the team and we wish her well as she begins her well-earned retirement.

We will also be saying farewell to Mrs Smith, who will also be leaving us at the end of term to join Trottiscliffe Primary School. Mrs Smith has taught across the school, across a range of age groups during her time at St Edmund's and her care for so many pupils has had a lasting impact. We wish Mrs Smith every success as she starts her next chapter.

Although he has not been with us for very long, we will also be wishing our caretaker, Mr Clarke, safe wishes as he leaves us on the 20th March to relocate to Wales with his family. We know that it is with a heavy heart that he leaves us but St Edmund's is very grateful for everything that he has done in his short time.

We understand that staffing changes can feel unsettling but I want to reassure you that we are already putting arrangements into place for a smooth transition for our pupils.

St Edmund's will be welcoming Miss Boddy back to Year 1 after Easter. Miss Boddy will be teaching the class on Mondays and Tuesdays and Mrs Harvey will continue on Wednesdays, Thursdays and Fridays.

We have already welcomed Miss Child to the school as a teaching assistant and she has already started to work alongside Mrs Craddock to pick up some of her teaching responsibilities. Miss Child will continue to work as a teaching assistant up until the summer term and then from September 2026, she will start her teacher training with us.

I know that you will join us in wishing everyone well in their next steps.

Best wishes
Mrs R Stoneham
Head of School

St. Edmund's is a welcoming and nurturing environment, where each individual is supported to develop morally, spiritually, socially, culturally and academically. Our extended community, through our Christian values of Love, Courage, Trust and Respect encourage each other in faith to 'Let your light shine.' (Matthew 5).