



Compass Federation Admissions Arrangements

Key Contact Personnel

Nominated Member of Leadership Staff Responsible for the policy: Ben Hulme

Named Governor with lead responsibility: David Strachan

Date written: September 2023

Date agreed and ratified by Governing Body/Trust/Committee: September 2023

Date of next review: September 2024



Executive Headteacher



Chair of Governors

This policy will be reviewed at least annually, and following any concerns and/or updates to national/local guidance or procedures

Admissions Arrangements

Admissions

In deciding where you would like your child to go to school, it is really important to find out as much as you can about the schools themselves. We hold Open days and an Open Evening, between October and December, for parents of children due to start in Reception the following September. These sessions will be advertised nearer the time and you can book a place by telephoning the office.

We are also very happy for parents to make specific appointments to visit the school at any point during the academic year and we would ask you to arrange this with the office.

The local authority (LA) deals with all admissions for children starting school for the first time and the link below will direct you to the Kent County Council website where you will find all the information that you require. If you have a child in any other year group, and would like to enquire about places, then please do so directly through the school office.

The school follows the LA's admissions policy, a copy of which is available from the link below. KCC oversubscription criteria is outlined below the following images and further admissions' documents can be accessed at the bottom of this page.

All information can be found on the [Kent County Council Website](#)

KCC Determined Oversubscription Criteria for Community and Voluntary Controlled Infant, Junior and Primary Schools

The over-subscription criteria for all Community and Voluntary Controlled Infant, Junior and Primary schools are as follows. Before the application of oversubscription criteria, children with a statement of special educational need or Education, Health and Care Plan which names the school will be admitted. As a result of this, the published admissions number will be reduced accordingly. If the number of preferences for the school is more than the number of spaces available, places will be allocated in the following priority order:

1. **Children in Local Authority Care or Previously in Local Authority Care** – a child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who ceased to be so because they became subject to an adoption, residence or special guardianship order under Part IV of the Act.
2. **Attendance at a linked school** – where admission links have been established between the infant and junior school concerned, children attending the infant school are given priority for admission to the junior school.
3. **Current Family Association** - a brother or sister in the same school at the time of entry where the family continue to live at the same address as when the sibling was admitted – or – if they have moved – live within 2 miles of the school, or have moved to a property that is nearer to the school than the previous property as defined by the 'Nearness' criterion' (below). Linked infant and junior schools are considered to be the same school for this criterion. If sibling priority is lost (as above), it will not be reinstated when a child transfers from an infant school to the linked junior school. Where a child is transferring from Year 2 and would not be attending the infant school from the start of the next academic year, but applied for the linked junior school, the sibling link would not be broken for a child applying for the infant school. In this context brother or sister means children who live as brother and sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or

sisters, foster brothers or sisters.

4. **Health and Special Access Reasons** – Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular school.
5. **Distance homes to school** - we use the distance between the child's permanent home address and the school, measured in a straight line using Ordnance Survey address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by Ordnance Survey. The same address point on the school site is used for everybody. When we apply the distance criterion for an oversubscribed Community or Voluntary Controlled school, these straight line measurements are used to determine how close each applicant's address is to the school.